



SMALL ENOUGH TO CARE- BIG ENOUGH TO BITE

D/L Number:

WHO OWES YOU MONEY? (Debtor)	BUSINESS		CONSUMER	
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Full Name/s:

Address:

Work Details:

Phone: Fax:

Mobile

Email:

DETAILS OF MONEY OWED

Amount: (Incl GST) <input type="text"/> \$	Date(s) Debt Incurred: <input type="text"/>
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Are you legally entitled to add on costs including collection costs, interest, or admin costs (proof is required if requested: e.g. Terms and Conditions, Credit Application)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Interest <input type="text"/> \$ (Not subject to GST)	Admin Costs <input type="text"/> \$ (Incl GST)
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Please forward a copy of all invoices and information relating to this debt

How should we handle your Debtor for this collection?	Hard <input type="checkbox"/>	Soft <input type="checkbox"/>
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YOUR CONTACT DETAILS (Creditor) #

Business Name:

Contact Name:

Phone: Fax:

Mob: Email:

Signed:

TERMS AND CONDITIONS OF COLLECTION

- 1. Definitions**
 - 1.1 "Get Our Money" shall mean GMC Credit Management Ltd T/A Get Our Money.
 - 1.2 "Creditor" shall be the entity who instructs Get Our Money to recover outstanding debt.
 - 1.3 "Debtor" shall mean the person, persons, company, partnership, trust organisation, or any other entity that owes money to the Creditor.
- 2. Commission**
 - 2.1 These Terms and Conditions are to be read in conjunction with Get Our Money's standard Terms and Conditions.
 - 2.2 A collection is deemed to have commenced at the time this Debt Lodgement Form is submitted by the Creditor, by whatever means, to Get Our Money.
 - 2.3 Commission, plus GST, is due on every dollar recovered and is calculated as follows: 20% on the first \$5,000 collected, 10% on the next \$5,000 collected, and 5% on any balance remaining over \$10,000 collected. Plus Other Costs Payable by the Debtor relevant to Payment Proposals.
 - 2.4 In the event of part payment only being recovered by Get Our Money or the Creditor, then commission is due on the amount recovered.
 - 2.5 Any action taken by the Creditor either before, during or after collection has commenced shall not affect Get Our Money's right to charge commission.
 - 2.6 Get Our Money reserves the right to deduct any amounts owing by the Creditor from amounts recovered on behalf of the Creditor.
- 3. Warranties**
 - 3.1 The Creditor warrants that;
 - a) any amounts claimed for collection, other than amounts claimed for goods and /or services provided by the Creditor to the Debtor, are separately invoiced and have been identified on the Debt Lodgement Form as such; and
 - b) any such amounts were properly notified to the Debtor at the time of sale of goods or services to the Debtor; and
 - c) there is no unresolved disputes with respect to the debt submitted for collection on the Debt Lodgement Form; and
 - d) they shall notify Get Our Money immediately of any payments received direct from the Debtor, or the details of any contact made by the Debtor.
- 4. Indemnities**
 - 4.1 With respect to any of the above warranties the Creditor indemnifies Get Our Money against any claims arising against Get Our Money for any actions undertaken by Get Our Money on behalf of the Creditor.
 - 4.2 The Creditor indemnifies Get Our Money and agrees that Get Our Money shall not be party and/or liable for any action brought against Get Our Money or the Creditor in relation to the debt submitted for collection on this Debt Lodgement Form.
 - 4.3 The Creditor acknowledges and understands that Get Our Money cannot guarantee the successful recovery of any debt submitted for collection.